

Freckleton Parish Council

Minutes of the Parish Council Meeting held on Monday 6th June 2016, in the Methodist Hall.

Present: Councillor T Threlfall (Chairman)

Councillors, T Fiddler, St J Greenhough, Mrs M Whitehead, K McKay, Mrs S Delany, Mrs J Cartmell, Mrs N Griffiths, Mrs. P Holt, Mrs. L Willis, P Walton and L Rigby.

- 1) To receive declarations from anyone (public or Councillors) if they propose to record the meeting (film or audio) under the Openness of the Local Government Bodies Regulations 2014.**

Cllr. Noreen Griffiths.

- 2) To accept Apologies for Absence.**

None

- 3) Open forum**

- a) Police report.**

No Police were present. The Clerk had emailed the report to all councillors. It was agreed to accept the contents of the report.

- b) Public participation.**

There was no public participation.

- 4) To record Declaration of interest from members in any item to be discussed.**

All Councillors, as landlords, declared an interest in Memorial park playground area.

All Councillors declared an interest in items 8 & 9.

Councillors L Rigby & T Fiddler declared an interest in the Cricket Club.

- 5) To read and approve the minutes of the following meetings:-**

a) The Annual Parish Council meeting held on Monday 9th May 2016

b) The Parish Council meeting held on Monday 9th May 2016

c) The Open Spaces committee meeting held on Tuesday 24th May

It was resolved that the above mentioned minutes, previously circulated, be approved.

- 6) To review the Clerk's report**

The Clerk's report was noted.

- 7) Finance**

- a) Ratification of accounts paid by Clerk**

It was resolved that the accounts should be approved

- b) Monthly budget statements**

Noted

- c) To consider a request from the Open Spaces committee to allocate a budget to replace the Ransome gang mower.**

The Chairman of Open Spaces reported that the Ransome 3 gang mower was continually breaking down and a replacement should be considered. The Clerk indicated that there were funds available in the Open Spaces replacement budget.

It was resolved to allocate £12k for the replacement of a second hand 3 gang mower.

8. To consider the points raised by FBC regarding the Re-vamping of the park

It was resolved to accept the following points raised by FBC:-

- That the Parish Council agrees with the preferred tender submission provided by Wicksteed Playgrounds (score 90%)
- That the Parish Council agrees that we will seek to alter the design of the MUGA (as per discussions at the meeting – photos and details to follow) and remove the benches supplied by Wicksteed and replace with small trampolines (2-3) it has been suggested by the Friends of Freckleton memorial gardens that Glasdons has agreed to donate benches.
- That the Parish Council supports the use of the five S106 Contributions as listed in the Committee Report for this project.
- That the Parish Council are aware of the additional play maintenance charges (£169.30 per additional item of kit) and agree to these prior to the build and are aware of any other potential increase in grounds maintenance.
(at the moment Freckleton Parish Council are paying for 12 pieces of kit at this rate as per the SLA)

9. To consider a request to review the lease agreement for the Rawstorne Centre.

Councillor Mrs. P Holt suggested that the Cricket club should be responsible for the running of the Rawstorne Centre and a new lease agreement be set up in its name. It was resolved to re-consider this request in 9 months' time.

10. To consider a request from The Centenary Fields to secure a recreational space in perpetuity in memory of the millions who lost their lives in WW1

It was resolved to take no action.

11. To receive updates from the Chairman of Committees

None

12. To receive an update from meetings held with other Organisations and Bodies

None

13. To receive an update from the FBC Councillors.

None

14. To review the salaries and workloads of the Administrative staff.

The Clerk reported that NALC have agreed a 1% increase in the salary scales from 01/04/16 and a further 1% increase from 01/04/17.

It was resolved to increase the Salaries by 1% of the Clerk and Committee clerk with effect from 01/06/16 and a further 1% with effect from 01/04/17.

The Clerk proposed that the workload of the Committee Clerk be increased by 10 hours a month and to decrease his workload 11 hours a month from 01/06/16, to give the Committee Clerk more experience in the Council's financial procedures.

It was resolved that the Committee clerk's workload should be increased by 10 hours per month and the Clerk's be reduced by 11 hours per month. The Committee Clerk's salary will be based on SP18 and the Clerk's on SP38.

15. To agree the date of the next meeting

It was agreed that the next meeting Full Council would be held on 11th July 2016

Signed.....T Threlfall.....

Date.....11/07/16.....

Schedule of Payments – May 2016 – Appendix A

Freckleton Parish Council					
Schedule of payments May '16					
		Cheque No.	£	VAT	Net of VAT
Precept Account					
01/05/2016	KM Armistead - Salary	6485	£1,151.78		£1,151.78
01/05/2016	PO ltd - Tax & N/I	6487	£457.97		£457.97
01/05/2016	N Bibby - salary	6486	£259.50		£259.50
01/05/2016	KM Armistead - expenses	6495	£107.66		£107.66
01/05/2016	Freeola - Web-site rental	D/D	£7.20	£1.20	£6.00
20/05/2016	Rural Splash - cheque not banked	6456	-£1,500.00		-£1,500.00
01/05/2016	NFU - annual subscriptions	D/D	£41.50		£41.50
01/05/2016	D scholes - Internal audit fees	6492	£70.00		£70.00
01/05/2016	N Bibby - Expenses	6497	£24.42		£24.42
01/05/2016	DeliveredNW - print & deliver Newsletter	6496	£225.00		£225.00
Open Spaces					
01/05/2016	Scottish power - electricity charges	D/D	£38.00	£1.81	£36.19
13/05/2016	Golden leaf - Bedding out & Borders	6500p	£1,000.00		£1,000.00
13/05/2016	Golden leaf - Grass cutting	6500p	£1,000.00		£1,000.00
13/05/2016	Golden leaf - litter picking	6500p	£390.00		£390.00
13/05/2016	Golden leaf - additional work	6500p	£35.00		£35.00
01/05/2016	Ribble valley Windows - Scorebox window	6489	£133.20	£22.20	£111.00
01/05/2016	Townsend's - Diesel & petrol				£0.00
01/05/2016	ESU - balance for electronic scoreboard	6494	£2,563.20	£427.20	£2,136.00
03/05/2016	Cricket club - donation towards materials	cheque	-£2,247.00		-£2,247.00
13/05/2016	Newgate nurseries - compost & plants	6498	£474.07	£79.01	£395.06
01/05/2016	Battersby Sports - materials for Cricket	6493	£251.10	£41.85	£209.25
13/05/2016	Mark1Mowers- Service cricket machines	6501	£160.00		£160.00
13/05/2016	Woodys - materials for cricket score box	6498	£469.59	£78.27	£391.33
01/05/2016	Craggs - red diesel	6488	£546.00	£26.00	£520.00
01/05/2016	NFU mutual - Insurance for tractors	6491p	£613.17		£613.17
02/05/2016	NFU mutual - Insurance for pick-up	6491p	£678.61		£678.61
Allotments					
13/05/2016	S Walsh - part payment for new drains	6502	£6,000.00	£1,000.00	£5,000.00
16/05/2016	Bush lane - rent	cash	-£25.00		-£25.00
Community Development Account					
01/05/2016	MK Illuminations - lights for xmas tree	6490	£387.72	£64.62	£323.10
30/04/2016	Nationwide - interest	D/P	-£51.13		-£51.13
Total			£13,261.56	£1,742.16	£11,519.40

Precept Account – May 2016 – Appendix B

Freckleton Parish Council					
Precept Account May '16					
Budget		Expenditure		Balance	Percentage
Headings	Allocation	May '16	To date	Outstanding	used
Wages	£23,000	£1,869	£3,757	£19,243	16%
Insurance	£4,600	£42	£42	£4,559	1%
Stationery	£1,000	£225	£272	£728	27%
Postage	£1,800	£138	£297	£1,503	16%
LAPTC	£620		£657	-£37	106%
Audit fee	£500	£70	£70	£430	14%
Chair Allow	£100			£100	0%
Training	£100			£100	0%
Civic functions	£500			£500	0%
Election	£2,000			£2,000	
Reserve	£0			£0	
equipment	£280			£280	0%
Grants	£2,500	-£1,500	-£1,000	£3,500	-40%
Section137	£500		£400	£100	80%
Open Spaces Account					
Grass cutting & shrub borders	£16,275	£2,133	£2,188	£14,087	13%
Bedding out & Watering	£25,175	£2,109	£2,109	£23,066	8%
Cleansing	£5,900	£390	£866	£5,034	15%
Maintaining Buildings	£2,700		£329	£2,371	12%
Organisations	£9,850	£761	£3,229	£6,621	33%
Electric & rates	£2,200	£36	£1,988	£212	90%
Total	£99,600	£6,272	£15,204	£84,396	15%
Other Accounts May '16					
Account		Income	Expenditure	Balance	
Croft Butts lane Allotments		£0	£13	-£13	
Bush lane Allotments		£1,151	£5,061	-£3,910	
Rawstone Centre	-£444	£444	£0	£0	
Community Development	£60,583	£104	£1,323	£59,364	
Memorial park - playground	£20,275	£0	£0	£20,275	
Tom Croft Car park	£16,351	£0		£16,351	
Open spaces -capital	£6,012	£8,111	£0	£14,123	
VAT		£1,159	£2,022	-£863	
Total	£102,776	£10,969	£8,419	£105,326	